

**NOTICE OF MEETING AND AGENDA**

November 18, 2015, 1:30 P.M.

Indiana Archives and Records Administration

Conference Room 10

Indiana Government Center South-First Floor

**MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS**

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (December 16, 2015)
- III. APPROVAL OF MINUTES (October 21, 2015)
- IV. OLD BUSINESS
  1. Historical Records at Archives
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
  1. BUREAU OF MOTOR VEHICLES  
Driver Improvement and Safety Responsibility
  2. DEPARTMENT OF EDUCATION  
Legal Affairs
  3. DEPARTMENT OF TRANSPORTATION  
Materials Management
  4. DEPARTMENT OF TRANSPORTATION  
Operations
  5. DEPARTMENT OF WORKFORCE DEVELOPMENT  
Agency-wide Schedule
  6. INDIANA ARCHIVES AND RECORDS ADMINISTRATION  
State Archives Division
  7. INDIANA UTILITY REGULATORY COMMISSION  
Reporting
  8. LEGISLATIVE SERVICES AGENCY
  9. DEPARTMENT OF LOCAL GOVERNMENT FINANCE
  10. SUPREME COURT DISCIPLINARY COMMISSION
  11. GENERAL RETENTION SCHEDULE - ALL AGENCIES
- VII. NEW BUSINESS  
None
- VIII. MEETING ADJOURNMENT